

**HAMILTON COUNTY DEPARTMENT OF EDUCATION
3074 HICKORY VALLEY ROAD
CHATTANOOGA, TENNESSEE 37421**

MEMORANDUM

TO: Hamilton County Board of Education
Dr. Bryan Johnson, Superintendent

FROM: Dr. Nakia Towns Edwards, Chief of Staff
Tim Hensley, APR, Communications Officer

DATE: February 9, 2018

RE: School calendar adoption

The school system delayed calendar adoption this year to allow for additional teacher and community participation in the development of the new calendar. A group met for the last three weeks and developed a draft calendar for the board's review.

The Board previously reviewed a calendar for the 2018-2019 school year that included breaks and calendar elements in keeping with the traditional HCDE calendar adopted for the past several years (Calendar Draft #1).

The Calendar Committee made up of parents, community members, and staff worked on a draft with ideas for Board consideration (Calendar Draft #2). The group also provided the Board with a calendar for the 2019-2020 school year for their consideration (Calendar 2019-2020 Draft Option #2). Another draft developed for the 2019-20 year used the traditional calendar elements of Calendar Draft #1 (Calendar 2019-2020 Draft #1).

Calendar Draft #1 and Calendar Draft #2 for each school year were available to the full staff of the school system and to the community for review. A survey was administered to gather staff, parent and community thoughts on the two calendars, as well as key concepts considered by the Calendar Committee.

Central office staff will collect survey responses to share with the Board. Based on survey feedback and Board comments, staff will develop Calendar Draft #3 to present at the Board meeting.

Staff will present information and drafts regarding calendars for Board consideration for both 2018-19 and 2019-20. The Board may select one of the drafts provided or may offer another option to adopt as the school calendar for one or both years.

In summary, the request of the Board is to vote on the adoption of a calendar for 2018-19 and 2019-20. The voting options will be:

- 2018-19: Calendar Draft #1 (as attached), Calendar Draft #2 (as attached), Calendar Draft #3 to be presented at board meeting based on additional feedback from survey and board members, or a calendar option offered by a board member at the voting meeting.
- 2019-20: Calendar Draft #1 (as attached), Calendar Draft #2 (as attached), Calendar Draft #3 to be presented at board meeting based on additional feedback from survey and board members, or a calendar option offered by a board member at the voting meeting.